

# St Andrew's SCHOOL, TURI

Private Bag, Molo 20106,  
Kenya



St. Andrew's School, Turi, an international Christian Boarding School offering a British Curriculum education, wishes to fill the following position in the School from October 2020.

## Classroom Assistant (Maternity Cover) - Prep School

The School comprises two semi-autonomous Schools: the Preparatory school for pupils between of ages of 3 - 13 and the Senior School for pupils between the ages of 13-18.

The Classroom Assistant is a Prep School appointment and is responsible to the Assistant Head Primary. S/he will work closely with the Class teacher to provide support and assistance in the delivery of the curriculum.

## Main Responsibilities

- Assist teachers with lesson preparation by getting resources ready and setting up equipment.
- Assist in the lesson delivery and management with pupils individually or in small groups; supporting lower attaining children but also challenging higher attaining and G & T children.
- Work with the teacher to ensure up-to-date and attractive classroom displays.
- When required, oversee pupils during non-classroom times including in-between classes, during break, and on class trips
- Collaborate with lead teachers to recognize issues pupils are facing and recommend solutions
- Assist in the documentation of pupil progress
- To promote effective support strategies and “joined up” approaches between teacher, TA and LSC
- To promote effective and consistent interventions across prep school
- To promote a robust target setting system based firmly on assessment, with regular review and adjustment.

## Personal & professional attributes

- A minimum of a High School Certificate
- Computer literate
- At least two years relevant professional experience.
- Familiar with the safeguarding policies of the School
- Ability to analyse problems quickly and skilfully in a professional and disciplined manner

A full job description is available on request from the HR Director. If you feel that you meet the required criteria, please complete the School's application form which can be downloaded from the School website and return the completed form by email to [HRDirector@turimail.co.ke](mailto:HRDirector@turimail.co.ke)

**Closing Date for applications: 15<sup>th</sup> September, 2020**